



Project Architect/Designer – Job Description

WHO IS HIFIVE

HiFive is a true design-build company that specializes in the design and construction of hotels, churches, and industrial buildings. HiFive is driven by its talented, high-energy owners and staff to provide its clients our award-winning “one-stop shop” service. Architects, interior designers, preconstruction professionals and construction managers are all in one office and share a single mission: To optimize design to expedite the project efficacy, quality and over all client satisfaction. HiFive is proud of our emphasis on a strong sense of family though caring, mutual respect, and promoting a strong work/life balance. We encourage leadership training and continuing education at all levels.

POSITION

The Architectural Designer is responsible for planning, designing, and facilitating the execution of new building designs according to clients’ needs, desires, and financial resources.

This position reports to the Director of Design.

RESPONSIBILITIES

- Build and maintain client relationships.
- Work with multiple projects through all phases of design, pre-construction, and construction administration.
- Must be able to meet with clients in the preliminary design phase and translate their needs into a design.
- Must have strong architectural design skills.
- Manage design consultants and spearhead the CD process.
- Provide clear feedback to consultants to be able to update drawings.
- Manage zoning, permit, and brand submittal process.
- Collaborate with construction personnel to properly detail projects as they will be built.

QUALIFICATIONS

- Professional degree in architecture or architectural engineering is required.
- Church/hotel experience is desired, but not required
- **Technical Skills:** MS Office Suite, AutoCAD Architecture, Sketchup & ProCore

REQUIREMENTS

- Must work well in a team environment and be committed to client service.
- A desire to collaborate with design and construction throughout a project.
- Experience with Design/Build Delivery methods.
- Detailed knowledge of means and methods of constructing buildings.

PHYSICAL DEMANDS

- Prolonged periods sitting or standing at a desk and working on a computer.
- Ability to walk a jobsite, including stairs.

BENEFITS

- Comprehensive medical, dental, and vision
- Health Savings Account with employer contribution.
- Life Insurance
- 401k with employer matching
- Cell phone
- PTO
- Holidays